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# **COUNCIL BULLETIN**

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*Issued Week Ending Friday, 19 February 2021*

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
Member Services

Contact: Kim Partridge  
Telephone: 01992 564443

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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>VM</b>	Virtual Meeting
<b>DPCC</b>	Debden Park Community Centre	<b>NWA</b>	North Weald Airfield

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Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

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## Week One: 22 February 2021 – 28 February 2021

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Monday 22 February			
Tuesday 23 February	6.00pm 7.00pm	Executive Briefing District Development Management Committee	
Wednesday 24 February	7.00pm	Area Plans Sub-Committee South	
Thursday 25 February	7.00pm	Council	
Friday 26 February			
Saturday 27 February			
Sunday 28 February			

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## Week Two: 1 March 2021 – 7 March 2021

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Monday 1 March			
Tuesday 2 March	10.00am 7.00pm	Licensing Sub-Committee Asset Management and Economic Development Cabinet Committee	
Wednesday 3 March	7.00pm	Area Planning Sub-Committee East	
Thursday 4 March	6.00pm	Cooperation for Sustainable Development Member Board	
Friday 5 March			
Saturday 6 March			
Sunday 7 March			

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### Week Three: 8 March 2021 – 14 March 2021

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Monday 8 March	6.00pm	All Member Briefing – ‘Coffee with Cops’	
Tuesday 9 March	7.00pm	Leisure Management Partnership Board	
Wednesday 10 March	7.00pm	Area Planning Sub-Committee West	
Thursday 11 March	7.00pm	Cabinet	
Friday 12 March		<b>Members Expenses Forms Due For Submission</b>	
Saturday 13 March			
Sunday 14 March			

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### Week Four: 15 March 2021 – 21 March 2021

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Monday 15 March	7.00pm	Local Councils’ Liaison Committee	
Tuesday 16 March	7.00pm	Council Housebuilding Cabinet Committee	
Wednesday 17 March	2.30pm 7.00pm	Licensing Committee District Development Management Committee	
Thursday 18 March	7.00pm	Constitution Working Group	
Friday 19 March			
Saturday 20 March			
Sunday 21 March			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Team Manager – Democratic & Electoral Services.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Monitoring Officer or the Team Manager – Democratic & Electoral Services.

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

### **Member Contact**

Please be aware that all Member queries should be logged using [https://eppingforestdc-self.achieveservice.com/service/Member\\_Contact](https://eppingforestdc-self.achieveservice.com/service/Member_Contact) as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

### **Members iPad / Technology Issues**

Please email details of your issue to [MemberContact@eppingforestdc.gov.uk](mailto:MemberContact@eppingforestdc.gov.uk) and an ICT ticket will be raised on your behalf.

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## **PART C - GENERAL INFORMATION**

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### **1. ELECTIONS - NOMINATIONS PACK**

We are at the stage of preparing quantities of printing for the nomination packs. We should have the packs ready to send at the start of March. As soon as they are ready to go we will send them out! If you would like a nomination pack (either for yourself as an individual or on behalf of a political party), please let the Elections Office know so that we can add your details to our distribution list – an early response helps with finalising our numbers for printing. You can either email your nomination pack requirements to [elections@eppingforestdc.gov.uk](mailto:elections@eppingforestdc.gov.uk) or call the office on 01992 564411.

**---Earlier this week the Government announced a change to the nomination paper for County and District election so that only a Proposer and Secunder have to sign the nomination form. Candidates for these elections do not need to get 10 people in total to support the nomination. This change in the law is only for the May 2021 elections. There is no change to the Parish/Town Council requirements as they already only need two people to support the nomination. ----**

**\*\*\*\* Please be aware that ALL nomination papers MUST BE HAND-DELIVERED – we cannot accept them if they have been posted to the Returning Officer at the Civic Offices. More information about submitting nomination papers safely will be part of the nomination pack.\*\*\*\***

We can accept the completed nomination packs from Monday 22 March (NOT before) until 4pm on Wednesday 8 April. Please do NOT leave submission to the last minute in case of errors.

There was a change to legislation in 2019 which allows a candidate to withhold their home address from appearing on the ballot paper and Statement of Persons Nominated. More details are included in the nomination pack together with the “Home Address Form” which needs to be completed as part of the process.

(Further information: Wendy MacLeod ext 4023)

### **2. DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE - 23 FEBRUARY 2021**

Would Members please note that the planning applications which were due to be considered at this meeting are not quite ready yet to be determined, therefore with the agreement of the Chairman, this meeting has been cancelled.

(Further info: Gary Woodhall ext 4470).

### **3. MEMBER EXPENSES FORM**

Please be reminded that any Member Expenses forms should be submitted to Kim Partridge at [kpartridge@eppingforestdc.gov.uk](mailto:kpartridge@eppingforestdc.gov.uk) by no later than Friday 12 March 2021.

Zero submissions are not required.

(Further information: Kim Partridge ext 4443)

**4. ASSET MANAGEMENT & ECONOMIC DEVELOPMENT CABINET COMMITTEE -  
2 MARCH 2021**

Would Members please note that, due to a lack of business, this meeting has been cancelled.

(Further information: Gary Woodhall ext 4470).

**5. CHAIRMAN'S DIARY**

None this week

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## LICENSING ACT 2003

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### Local Government Miscellaneous Provisions Act 1982 Street Trading

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Please be advised that the Licensing Unit has received the following application for Street Trading Consent Renewal:

Applicant name: Chunkyz  
Address of Premises: The Loughton Club Car park, 8 Station Road, Loughton, Essex, IG10 4NX  
Brief details of the natures of the application:  
Street Trading Consent new application  
  
Wednesday to Saturday 12.00 – 21.00, Sunday 12.00 – 20.00  
To sell hot and cold food and drink

Consultation Period From: 18<sup>th</sup> February 2021 – 10<sup>th</sup> March 2021

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Officer

Kim Tuckey 01992 564034  
Debbie Houghton 01992 564336



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## Local Government Miscellaneous Provisions Act 1982 Street Trading

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Please be advised that the Licensing Unit has received the following application for Street Trading Consent Renewal:

Applicant name: Fruits of the Forest  
Address of Premises: The Duke of Wellington PH Car park, 36 High Street, Epping, Essex, CM16 4AE  
Brief details of the natures of the application:  
Street Trading Consent new application  
  
Tuesday to Friday 08.00 – 17.00, Saturday 08.00 – 16.00, Sunday 08.00 -14.00,  
To sell local farm produce

Consultation Period From: 18<sup>th</sup> February 2021 – 10<sup>th</sup> March 2021  
  
Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Officer

Kim Tuckey 01992 564034  
Debbie Houghton 01992 564336

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## Local Government Miscellaneous Provisions Act 1982 Street Trading

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Please be advised that the Licensing Unit has received the following application for Street Trading Consent Renewal:

Applicant name: Simply Sea Food  
Address of Premises: The Warren Wood PH Car park, Epping New Road, Buckhurst Hill Essex IG9 5UA  
Brief details of the natures of the application:  
Street Trading Consent renewal application  
  
Thursday 10.00 – 20.00, Friday 10.00 – 21.00, Saturday 10.00 – 21.00, Sunday 10.00 – 20.00  
To sell hot and cold food, fish and flowers

Consultation Period From: 18<sup>th</sup> February 2021 – 10<sup>th</sup> March 2021

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Officer

Kim Tuckey 01992 564034  
Debbie Houghton 01992 564336



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## PLANNING

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### 1. Appeals Lodged

EPF/1871/20 – 86 Manor Road Chigwell IG7 5PQ - Installation of CCTV security mast (Revised Application to EPF/0677/20) – Householder appeal – Mo Rahman ext. 4415

EPF/2452/20 – Clarador Betts Lane Nazeing EN9 2DB - Alterations to existing bungalow including removal of chimneys, insertion of new dormer windows and rooflights, installation of paved patio and alterations to windows, doors and facade. Erection of porch and minor alterations to lawful extension in accordance with planning application LPA Ref. EPF/0496/20. (Revised application to EPF/0967/20) – Householder appeal – Brendan Meade ext. 4078

EPF/2628/20 – 12 Carroll Hill Loughton IG10 1NJ - Proposed ground and first floor extensions and provision of a new pitched roof.(Revised application to EPF/0986/20) – Householder appeal – Mo Rahman ext. 4415

### 2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

EPF/2905/19 and EPF/0379/20 Epping Forest College Sites Redevelopment of the site to provide x 139 no. residential units in 3 buildings ranging from 3-5 storeys, car parking spaces, communal landscaped amenity areas, secure cycling parking & other associated development; and

Redevelopment of the site to provide 285 residential dwellings (Use Class C3) in a series of blocks ranging from 2 to 5 storeys in height, a new Wellness Centre (Use Class D1), creation of a new public park, car parking, communal landscaped amenity areas, secure cycle parking and other associated

### 3. Enforcement Appeals

ENF/0217/19 – Tylers Cross Nursery, Nursery Road Roydon EN9 2DH - Without planning permission the erection of a gate over 1m high adjacent to the highway.

ENF/0324/17 –Milrise Moreton Road Bobbingworth CM5 0LU - Without Planning Permission the erection of a building within the residential curtilage of a dwelling.

### 4. Appeal Decisions

EPF/0721/20 – 74-76 High Street Epping CM16 4AE - Single storey front extension to the existing restaurant (A3) – Dismissed

EPF/0784/20 – 11 Parklands Chigwell IG7 6LW - Proposed three storey rear extension and a first floor side extension (Amended application to EPF/0182/19) – Dismissed

EPF/0934/20 – 14 Broadstrood Loughton IG10 2SB - Proposed part demolition of existing & erection of a new rear, front & roof extension, with internal remodeling & associated landscaping (Revised application to EPF/2689/19) – Allowed with conditions

EPF/1205/20 – 163 Roding Road Loughton IG10 3BS - Proposed extension to a garage. – Dismissed

EPF/3087/18 – Sarnia Nursery Avey Lane Waltham Abbey EN9 3QH - Erection of a single storey new Warehouse including on site parking –Dismissed

#### **5. Tree Preservation Orders**

None this week

#### **6. S106 Agreements**

None this week.

#### **7. Changes to Planning Systems**

None this week.

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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

## EPPING FOREST DISTRICT COUNCIL

### Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

*This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in*

<b>Decision to be called-in:</b>
<b>Decision reference:</b>
<b>Portfolio:</b>
<b>Description of decision:</b>
<b>Reason for call-in</b>

**Members requesting call-in**  
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
<b>Lead member:</b>	
Office Use Only: Date Received:	

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